

Huntsville Utilities typically receives two types of street light requests:

1. Request for street lights in a planned development
2. Request for a single street light

These are processed differently depending on the location (governing entity) of the request. The process is described below for each governing entity.

To report a street light that is not working properly please contact us at (256) 535-1200.

City of Huntsville

- **Subdivision:** The Developer determines the style of street light they would like installed in the development. The Developer then submits for an electric design which includes their chosen style. The street light design will be a separate design from the main electric design.
- **Single Light:** Requests are made through the City of Huntsville (COH). The COH will request a light be installed, then Huntsville Utilities will complete a design and send it to COH for approval. Once Huntsville Utilities receives approval the design will be processed and sent to operations.

City of Madison

- **Subdivision:** The Developer determines the style of street light they would like installed in the development. The Developer then submits for an electric design which includes their chosen style. The street light designs are on a separate design when the electric design is completed. The Aid To Construction cost (ATC) is sent to the developer. Once the developer pays the ATC the design is sent to operations.
- **Single Light:** Requests for individual lights are made through Madison Engineering office. Madison Engineering will contact Huntsville Utilities to request a street light design. Once the design is complete, the ATC will be sent to Madison Engineering. Once the ATC is paid, an order will be created and the design will be sent to operations to install.

Madison County

- **Subdivision:** The Developer determines the style of street light they would like installed in the development. The Developer sends the request to the Madison County Engineering office. Before a final approval is given on the subdivision, the developer pays a set fee per lot to Madison County based on the style of light selected. Madison County then sends a request to Huntsville Utilities indicating the style of light requested. Huntsville Utilities will then complete a design for that subdivision.
- **Single Light:** Requests for individual lights are made through the appropriate jurisdiction's County Commissioner's office. The request is sent to Huntsville Utilities for design. Once the design is completed, the design (along with an approval form showing the price and monthly usage) is sent back to the Commissioner's office. Once Huntsville Utilities receives the signed approval form, the design is processed and sent to Operations to be worked.

Town of Gurley

- **Subdivision:** The Developer determines the style of street light they would like installed in the development. The Developer then submits a request for an electric design including their chosen style. The street light designs are on a separate design when the electric design is completed. The Aide to Construction cost (ATC) is sent to the developer. Once the developer pays the ATC the design is sent to operations to be worked.
- **Single Light:** Requests for individual lights are made through the mayor's office. The mayor's office will contact Huntsville Utilities to request a street light design. Once the design is complete, the ATC will be sent to the mayor's office. Once the ATC is paid, an order will be created and the design will be sent to operations to install.

Town of New Hope

- **Subdivision:** The Developer determines the style of street light they would like installed in the development. The Developer will submit a request for an electric design including their chosen style. The street light designs are on a separate design when the electric design is completed. The Aid to Construction cost (ATC) is sent to the developer. Once the developer pays the ATC, the design is sent to operations to be worked.
- **Single Light:** Requests for individual lights are made through the mayor's office. The mayor's office will contact Huntsville Utilities to request a street light design. Once the design is complete, the ATC will be sent to the mayor's office. Once the ATC is paid, an order will be created and the design will be sent to operations to install.

Town of Owens Cross Roads

- **Subdivision:** The Developer determines the style of street light they would like installed in the development. The Developer will then submit a request for an electric design including their chosen style. The street light designs are completed on a separate design when the electric design is completed. The Aid to Construction cost (ATC) is sent to the developer. Once the developer pays the ATC, the design is sent to operations to be worked.
- **Single Light:** Requests for individual lights are made through the mayor's office. The mayor's office will contact Huntsville Utilities to request a street light design. Once the design is complete, the ATC will be sent to the mayor's office. Once the ATC is paid, an order will be created and the design will be sent to operations to install.

Town of Triana

- **Subdivision:** The Developer determines the style of street light they would like installed in the development. The Developer will then submit a request for an electric design including their chosen style. The street light designs are on a separate design when the electric design is completed. The Aid to Construction cost (ATC) is sent to the developer. Once the developer pays the ATC, the design is sent to operations to be worked.
- **Single Light:** Requests for individual lights is made through the mayor's office. The mayor's office will contact Huntsville Utilities to request a street light design. Once the design is complete, the ATC will be sent to the mayor's office. Once the ATC is paid, an order will be created and the design will be sent to operations to install.